



## D. DEMONSTRATOR/SPEAKER CONTRACT

(use is only a proposal, recommended by EBA)

At the occasion of the 201. EBA BONSAI CONVENTION, to be held at  
 .....  
 .....  
 ..... (Name & address of venue) from  
 ..... to ....., the .....  
 .....  
 ..... (Name organising Association) confirms  
 the invitation for .....  
 .....  
 ..... (Name & address & email of demonstrator/speaker)  
 to participate in the above Convention on ..... (date) according to  
 the following terms :

1. Subject : .....  
 .....

2. Demonstration/Workshop material will be provided by :

	yes	no
the organisers		
the speaker		

3. Activity

Activity	Date	Time	Cost for material (if provided by the speaker)	Fee
a) Demonstration on stage				
b) Slide demonstration				
c) Studio demonstration				
d) Workshop N° 1				
e) Workshop N° 2				
f) Any other activity				
Total :				
Total fee + material :				



4. At the conclusion of the event, the plant material will be :

Designation	Please tick
a) Auctioned	
b) Retained by the demonstrator	
c) Retained by EBA	
d) Retained by ..... ..... (Name)	

5. A selection of anodised aluminium/ copper wire will be available in assorted gauges, please state anticipated needs : .....

.....

6. Tools will only be provided if specially requested. Please state your requirements, if any:  
.....  
.....

7. Electric power will be available at ..... watts, please state if you intend using power tools : .....

8. The following equipment is available if needed, please identify what you may need

Equipment	please tick
a) Flip chart	
b) Slide projector (carousel type)	
c) Overhead Projector	
d) Beamer	
Other equipment?	



9. The following expenses will be paid by the organisers :

- 1°. Air travel or Ferry crossing to the venue ;
- 2°. 2nd class rail fare to the point of departure from the home address, or if preferred, petrol costs from home to the venue and back, at standard rate of .....(state amount in local currency) per kilometre ;
- 3°. Single room accommodation for ..... nights at the Convention Hotel? Please note, if you wish to bring your partner with you, the additional costs of the room will be borne by you ;
- 4°. Breakfast for .....(indicate dates)
- 5°. Lunches for .....(indicate dates)
- 6°. Convention dinner .....(indicate dates)
- 7°. List any other : .....
- 8°. Admission to exhibition & all events when you are not involved in one of the activities listed above.

or by a flat rate:.....€  
 with special conditions for accommodation and meals: Yes/No  
 .....  
 .....

All expenses and fees will be paid in €

**This contract is binding to both parties unless unforeseen circumstances should lead to cancellation or modification of the event**

	The Convention Manager	The Demonstrator/Speaker
Name :		
Address :		
Phone number :		
Fax number :		
Date :		For acceptance ::
Signature :		

Please, complete and sign both copies of this contract, retain one for your own references and return the other to the Convention Manager.